

## **FUNERAL AND MEMORIAL SERVICES AT CHURCH OF OUR SAVIOUR**

All details with regard to funerals and memorial services are discussed and arranged with the clergy. Some things to keep in mind:

The Rock Chapel holds approximately 80-85 people. The church holds up to 240 people.

The times most often used for funerals and memorial services are 10:00am, 11:00am, and 2:00pm.

Burial space in the church courtyard and cemetery are available to COOS members only. To arrange purchase of space, contact the church office (434-973-6512), who will put you in touch with the head of the cemetery/courtyard.

An organist can be arranged upon request. If you provide your own musicians (non-organist), please know that acoustics in the main church are not particularly good for non-microphone sound of voice and certain instruments.

Flowers adorn the altar only. All other arrangements can be displayed in the gathering area on the floral pedestals and tables. The main church altar can hold one large arrangement; the chapel holds two small arrangements. Patterson's Flowers typically arrange for the church and are aware of the arrangement sizes necessary – they can be reached at 434 823 4942. If you wish to leave the arrangement for the church, please pass this along to the parish administrator.

Use of our parish hall is available for receptions for church members following the funeral/memorial service. The church reception ministry can provide beverages and light refreshments upon request (available for church members only). Otherwise tables can be set up to accommodate catered receptions (the parish administrator has a list of caterers).

The church office can provide simple bulletins for church members, done on a memorial bulletin kept in the church office. The details of the bulletin are worked out with the clergy so that they are received by the office staff as soon as possible.

### Fees are as follows:

\$300 – Made out to “Church of Our Saviour” to cover organist and sexton fees.

Any additional gifts to the church or clergy are left to the discretion of the individual family.

Courtyard interment (available to COOS members only): \$250, made payable to Church of Our Saviour

Cemetery plot (available to COOS members only): \$400 for full plot/\$250 for cremains, made payable to Church of Our Saviour